



RESOLUTION #24-01-002

A RESOLUTION AUTHORIZING THE TRUSTEES TO ENTER INTO A CONTRACT WITH PAT QUILLEN FOR THE PURPOSES OF PREPARING FINANCIAL DOCUMENTS AND PROVIDING TRAINING FOR BETHEL TOWNSHIP AT AN HOURLY RATE OF \$25/HR PLUS STANDARD MILEAGE NOT TO EXCEED AN OVERALL COST OF \$15,000

WHEREAS, Deborah Watson has resigned from the position of Bethel Township Fiscal Officer effective December 31, 2023; AND

WHEREAS, Bethel Township has an immediate need for payroll processing, year-end processing, budget/appropriations preparation, and other financial services; AND

WHEREAS, Bethel Township has an immediate need for training of required financial systems; AND

WHEREAS, Pat Quillen has significant experience as a former fiscal officer of Concord Township, as the Potsdam Village treasurer, and is a former Miami County treasurer; AND

WHEREAS, Pat Quillen has significant experience using the required financial software systems and has experience training other township fiscal officers. THEREFORE

BE IT RESOLVED, that the Board of Trustees of Bethel Township, Miami County, enters into an agreement with Pat Quillen for the purposes of preparing financial documents and providing training for Bethel Township at an hourly rate of \$25.00 per hour plus standard mileage rate of 67 cents per mile, in an amount not to exceed \$15,000.00.

Motion to adopt by Trustee Dick; Seconded by Trustee Reese

|                                |            |                               |
|--------------------------------|------------|-------------------------------|
| <b>Vote:</b> Trustee Kama Dick | <u>YES</u> | <u><i>Kama Dick</i></u>       |
| Trustee Julie Reese            | <u>YES</u> | <u><i>Julie Reese</i></u>     |
| Trustee Beth vanHaaren         | <u>YES</u> | <u><i>Beth van Haaren</i></u> |

CERTIFICATE OF RECORDING OFFICER

I, RHONDA ROSS, HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF RESOLUTION #24-01-002 ADOPTED BY THE BOARD OF TRUSTEES OF BETHEL TOWNSHIP MIAMI COUNTY ON THE 2<sup>nd</sup> DAY OF JANUARY, 2024, AND THAT I AM DULY AUTHORIZED TO EXECUTE THIS CERTIFICATE.

*Rhonda Ross*

Rhonda Ross, Fiscal Officer  
Bethel Township, Miami County